

**MIDDLE PENINSULA-NORTHERN NECK  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES OF JANUARY 27, 2014**

Ms. Wyatt called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:04 p.m. on January 27, 2014 at The Brambles Day Support Program in Mathews, Virginia. Board members in attendance were: Robin Wyatt, Claudette Henderson, Donna Cairns, Carl Gerster, and Kathy Powell. Agency representatives included: Kenny Mickens and David Torrence – Adjust to Life Behavioral Services, Brian Clemmons – Bridges, Stacey Burrell, Brothers’ Keeper, Precious Williams – Eastern Virginia Adult Care, Michael Simon, Alwakco Sumler, and Senaj White – Empowering Youth for Positive Change, Tina Stephenson – Heart Havens, Joanne Brown and Chuck Walsh – Middle Peninsula Northern Neck Community Services Board, Anne Allen – New Day Counseling, Patrizia Nesbitt, Stephanie Nesbitt, and Amy Morgan – SOLA, Inc., and Stacy Hardcastle – The Brambles. Also in attendance were: Hillary Zaneveld, Human Rights Advocate and Gail Slaughter, Administrative Support.

**Minutes**

Mr. Gerster moved approval of the October 28, 2013 minutes. Dr. Cairns seconded the motion which passed unanimously.

**Public Comment**

There was no public comment.

**Program Presentation**

Empowering Youth staff gave an overview of their program. Empowering Youth has been in operation since 2011. Mr. Simon reported that they served 53 individuals using the cognitive behavioral approach. They serve individuals from three years of age to seventeen.

**New Business**

There was no new business. Ms. Wyatt noted that the April 28<sup>th</sup> Local Human Rights Committee meeting will be held at Heart Havens. She thanked The Brambles for providing a location for the meeting today. She noted that an election of officers will be held at the April meeting.

**Event Report Statistics**

**Bridges of RGH** – Mr. Clemmons presented the quarterly and annual report for Bridges. There were 80 individuals served in the inpatient program and 30 served in the outpatient program during the fourth quarter. He noted that a patient education group on client

rights had been initiated. He said that they had been inspected and a new triennial license granted in October.

**Heart Havens** – Ms. Stephenson presented the quarterly and annual report for Heart Havens.

**Middle Peninsula Northern Neck Community Services Board** – Ms. Brown presented the fourth quarter and annual report for the Community Services Board. She reported that there was a Licensing visit by Tammy Trestrail to the Urbanna Day Center on October 9, to King William I (group home) on October 10, and to Community Options (ID) Case Management and to Urbanna House (group home) on October 15, 2013. There was a Licensing visit by Carrie Blackburn to the Warsaw Counseling Center on December 20, 2013. There was a review of Crisis Intervention, Crisis Stabilization, MH Outpatient and SA Intensive Outpatient. There was a Licensing visit by John Bachand to Charterhouse, the Psychosocial Rehabilitation Program and to Kilmarnock House, congregate residential (group home) on Monday, December 30, 2013. To date, there have been no citations received as a result of these reviews.

**SOLA, Inc.** – Ms. Morgan presented the fourth quarter and annual report for SOLA, Inc. She reported that their Zorzan home opened this quarter.

**The Brambles** – Ms. Hardcastle presented the fourth quarter and annual report for The Brambles. During the fourth quarter, 39 individuals were served in the residential program and 48 were served in the day support program.

**Wall Residences** – Ms. Wood had informed Ms. Zaneveld that Wall Residences staff would not be able to attend the meeting today. Ms. Zaneveld said that they will need to present their fourth quarter and annual report at the next meeting.

**Brothers' Keeper** – Ms. Burrell presented the fourth quarter and annual report for Brothers' Keeper.

**Empowering Youth for Positive Change** – Mr. Simon presented the quarterly and annual report for Empowering Youth. He noted that they have added a quality assurance evaluation that is randomly and confidentially administered to ensure allegations of abuse and neglect and human rights complaints are captured and reported as required.

**Pathways Counseling Services** – As Pathways Counseling Services did not attend the last meeting, Mr. Williams presented the third quarter, fourth quarter, and annual report. He noted that Ms. Trestrail visited Pathways on November 25<sup>th</sup>.

**New Day Counseling** – Ms. Allen presented the quarterly and annual report for New Day Counseling.

**Adjust to Life Behavioral Services** – Mr. Mickens presented the quarterly and annual report for Adjust to Life. He reported that they had served 13 individuals for the quarter and 13 individuals annually.

**Eastern Virginia Adult Care** – Ms. Williams reported that she was the new Program Director for Eastern Virginia Adult Care. She presented their quarterly and annual reports. She noted that their offices had moved to a new location.

### **Old Business**

There was no new business.

### **Advocates Report**

Ms. Zaneveld reported that unless a provider has a founded allegation, they will no longer have to stay to report in Closed Session. If an allegation is founded, that particular incident must be printed from the CHRIS system, with all confidential information redacted, and brought to the Closed Session.

Effective January 1, 2014, reports from the CHRIS system will be used as the report for the Committee. She noted that the reports needed to be printed, even if there was nothing to report.

Ms. Zaneveld noted that if an incident could not be entered into the CHRIS system due to a technical difficulty, the provider could fax the information to her office, however, they must go back and enter the information in CHRIS.

Ms. Zaneveld gave Committee members a copy of the Bylaws.

Ms. Zaneveld noted that the name of the Provider Liaison listed on the quarterly report should be the person attending the meeting.

Ms. Zaneveld complimented all the providers for submitting their quarterly and annual reports.

### **Executive Session**

On the motion of Dr. Cairns seconded by Ms. Henderson, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from the Middle Peninsula Northern Neck Community Services Board, SOLA, Inc., The Brambles, and Brothers' Keeper, for the review of patient information pursuant to the regulations.

Mr. Gerster moved that the Committee return to open session. Ms. Henderson seconded the motion which passed unanimously. Each member of the Committee certified to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Ms. Henderson moved that SOLA, Inc. provide to members a resolution on the bandana issue. Dr. Cairns seconded the motion which passed unanimously.

**Adjourn**

There being no further business, Dr. Cairns moved that the meeting be adjourned. Mr. Gerster seconded the motion which passed unanimously.

Respectfully Submitted,  
Gail Slaughter  
LHRC Administrative Support Liaison